



Geethanjali College of Engineering and Technology (Autonomous)

Accredited by NAAC with A⁺ Grade; B.Tech. CSE, EEE, ECE accredited by NBA

Sy. No: 33 & 34, Cheeryal (V), Keesara (M), Medchal District, Telangana – 501301

TENDER - FOR PROCUREMENT OF AICTE-IDEA LAB MACHINES AND EQUIPMENTS

1) ONLINE/OFFLINE SUBMISSION

- a) The cover/e-mail should contain all the prime eligibility documents along with all pages of the tender document with the signature of the tenderer.
- b) The envelopes/subject of the E-mail should be superscripted as “Establishment of AICTE IDEA (Idea Development, Evaluation & Application) LAB at Geethanjali College of Engineering and Technology”.
- c) The financial bid document should be removed from the tender document and covered with a sealed envelope with the name of the tenderer, super scripted on the top as “Establishment of AICTE IDEA (Idea Development, Evaluation & Application) LAB at GEETHANJALI COLLEGE OF ENGINEERING AND TECHNOLOGY under the All-India Council for Technical Education (AICTE).”
- d) Technical Bids will be opened as per the schedule given on critical dates in the presence of bidders or their authorized representatives. If the opening date happens to be a closed day/holiday, the tender will be opened on the next working day. Only one authorized representative from the firm shall be allowed to participate in the opening of technical bids/price bids.
- e) The completed tender forms along with the enclosures and the sealed cover



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containing the financial bid should be submitted in ONE cover/e-mail and addressed to

<p>Dr. S. Udaya Kumar Director Geethanjali College of Engineering and Technology Cheeryal (V), Keesara (M), Medchal District, Telangana -501301. E-Mail Id: director@gcet.edu.in</p>
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2) IMPORTANT DATES

- a) Publishing Date: 23- 07- 2025.
- b) Tender Closing Date: 12- 08- 2025.
- c) Opening of Financial Biding: 18- 08- 2025.

3) ACCEPTANCE AND REJECTION

Geethanjali College of Engineering and Technology reserves the right to accept/reject any or all tenders and accept the whole or any part of the tender without assigning any reason. A tender that does not fulfil any of the terms and conditions of the tender or with incomplete documents in any respect will be rejected summarily.

4) TECHNICAL BID QUALIFYING CRITERIA

- a) A registered Company/Manufacturer/OEM or their Authorized Dealers should have similar work experience.
- b) The Bidder should have a valid License/Registration, GSTIN No., PAN Number,



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Bank Account and registered office in India.

- c) The Bidder should not have been blacklisted by any Govt. Dept./Semi-Govt./Dept. or any
- d) other organization.
- e) Information regarding experience in the Supply & Installation of the same/similar Machinery & Instruments/machinery in India, Documentary Evidence to be supported by Purchase Orders and Project/installation completion certificates for the same.
- f) Bidders shall have sufficient manufacturing capacity /tie-ups and should have the after- sales support infrastructure.
- g) In case, the Bidder offers to supply Machinery and Instruments, which are not manufactured by them, the Bidder should be duly authorized by the Head/OEM as an authorized dealer to supply the machines/Machinery & Instruments. Relevant documents to be submitted and also as per GEETHANJALI COLLEGE OF ENGINEERING AND TECHNOLOGY, format which should be informed on prior notice of at least 15 days and shall proceed only after the acceptance of the same.
- h) Preference will be given to the Manufacturers/ their authorized dealers having more than 3 years of association with the same manufacturers to ensure effective after-sales service support.
- i) If the Bidder has already supplied/received an order to supply any similar Machinery and Instruments/machine to any Government organization, the



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performance, timeline and quality of supply and services shall be considered as qualifying criteria.

- j) If the bidder is not an OEM then the Authorized Dealers should submit the necessary OEM certification documents/information etc.

The selection of the Contractor shall be made based on various parameters (as fixed by the Committee/Competent Authorities) like past service to Government Offices, after-sales support, Period of Warranty, AMC Support, feedback from the previous clients of the bidder etc.

5) EVALUATION CRITERIA AND FINAL SELECTION

- a) The committee constituted by the Director of GEETHANJALI COLLEGE OF ENGINEERING AND TECHNOLOGY shall examine the technical documents and decide the suitability as per the requirements of GEETHANJALI COLLEGE OF ENGINEERING AND TECHNOLOGY and the terms and conditions of the tender. Only the technical bids of the firms, meets the listed criteria, shall be taken up for detailed evaluation.
- b) The technical committee shall visit to verify the capacity and capability of the bidders to assess the performance of machinery Instruments/machinery supplied by them.
- c) Selection of the bidders shall be based on a weighted criteria system to be derived from the submitted tender documents, experience etc. In the case of non-fulfilment of minimum prequalification criteria of the technical bid, the bid of the respective bidder shall be rejected. The competent authority shall decide regarding the selection of



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Contractors.

6) AGREEMENT:

- a) The successful tenderer shall be required to execute an agreement on a non-judicial stamp paper of appropriate value within the time frame stipulated by GEETHANJALI COLLEGE OF ENGINEERING AND TECHNOLOGY, CHEERYAL, KEESARA, HYDERABAD-501301.
- b) GEETHANJALI COLLEGE OF ENGINEERING AND TECHNOLOGY reserves the right to add/delete/modify the clauses in the agreement.

7) PERIOD OF CONTRACT:

- a) The supply of the Machinery & Instruments should be completed within 10 days from the date of issue of purchase order.
- b) Extension/non-extension shall be the sole discretion of the authority and the Contractors cannot assume extension as the right.

8) TERMINATION OF CONTRACT:

- a) The competent authority reserves the right to terminate the contract at any time without assigning any reason if it appears to the authority at any instant of time that the services based on the quality of the machinery and Instruments.
- b) At any time during the period of the contract, if it comes to the notice of the GEETHANJALI COLLEGE OF ENGINEERING AND TECHNOLOGY, that the contractor has misled this office by way of giving false/incorrect information which



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has been material in the award of the contract, the contract shall be liable for termination without any notice besides other legal actions as per law.

- c) Further, in case of any breach, the contract shall be terminated without any notice.

9) GENERAL TERMS & CONDITIONS.

- a) The Bidder may apply for one Machinery and Instrument or more than one Machinery & Instruments as per their expertise and capabilities. However, only one tender has to be submitted.
- b) The Technical specifications of the Machinery & Instruments/machinery should be of recent model & make and its spares should be available in the market for a minimum period of 3 years.
- c) Details of the product offered shall be supported with complete specifications duly authorized along with documents i.e., Leaflet, catalogue, literature, test reports etc.
- d) Govt. of India guidelines in Make in India policy, Relaxation of Norms for Startup and Micro & Small Enterprises in Public Procurement shall be followed.
- e) GEETHANJALI COLLEGE OF ENGINEERING AND TECHNOLOGY reserves its right to relax the condition of prior turnover and prior experience for start-up enterprises subject to meeting quality & technical specifications. The decision of the GEETHANJALI COLLEGE OF ENGINEERING AND TECHNOLOGY in this regard shall be final.
- f) The rates quoted shall be inclusive of charges such as Insurance, transportation, installation, and training for the staff and all other taxes (excluding GST). Nothing extra shall be paid over the quoted rates.



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- g) It is the responsibility of the tenderer to check any correction, or any modifications published subsequently on the website and the same shall be taken into account while submitting the tender.
- h) The Bidder submitting the tender would be deemed to have considered and accepted all the terms and conditions of the contract. No verbal or written enquiries will be entertained in respect of acceptance or rejection of the tender.
- i) The bidder having their close relatives working in GEETHANJALI COLLEGE OF ENGINEERING AND TECHNOLOGY, is not allowed to participate in the Tender, an affidavit confirming the same should be submitted in original to GEETHANJALI COLLEGE OF ENGINEERING AND TECHNOLOGY.
- j) The contractor shall not sublease full or part of the contract. If found subleased, it leads to blacklisting of the vendor and penalization by the Institute. No Subletting of construction work is permissible at any cost.
- k) The selected bidder shall have to complete all the required formalities/obtain permits/licenses, if any, including agreement, etc. immediately within Five days from the date of award of the Purchase Order (PO).
- l) Canvassing whether directly or indirectly, in connection with tenders, is strictly prohibited and the tenders, submitted by the contractors, who resort to canvassing, shall be liable for rejection.

10) SPECIAL TERMS & CONDITIONS

- a) The contractor shall take all precautionary measures to avoid any damage to adjoining property while installing the Machinery & Instruments. All necessary arrangements



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shall be made at his own cost.

- b) GEETHANJALI COLLEGE OF ENGINEERING AND TECHNOLOGY reserves the right to make any change, omission, additions (or) alterations to the original specifications of the Machinery & Instruments. Such changes, omissions, and substitutions shall be deemed to have been formed as work included in the original tender and the contractor shall be bound to carry out the work/adhere to the supply order.
- c) The Period of warranty for the Machinery & Instruments shall be for THREE Years.
- d) The Contractor should extend Post Supply Support to the Institute in maintaining the Machinery and Instruments.

11) PENALTY CLAUSES

- a) Failure to construct in terms of quality, quantity, and as per the requirements will attract penalty. For not adhering to contractual conditions, GEETHANJALI COLLEGE OF ENGINEERING AND TECHNOLOGY shall be free to impose a monetary fine as deemed fit on the Contractor. Fines imposed shall be remitted by the contractor to the Institute account or else the same shall be adjusted from the Security Deposit.
- b) If any consequential damages occur while carrying out the installation work, the damage incurred so should be borne by the tenderer. Quantum of liquidity damages assessed by the GEETHANJALI COLLEGE OF ENGINEERING AND TECHNOLOGY shall be final and non-challengeable by the contractor.
- c) PENALTY FOR DELAY IN SUPPLY OF GOODS: - Supply of the Machinery &



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Instruments must be completed within the schedule. For any delay in completing the work, a delay of every week or part thereof, an amount equivalent to 0.5 % subject to maximum of 12% of the contractor's claim made for the execution shall be deducted from the amount payable in the settlement of the claim at the discretion of the Director.

- d) The Director, GEETHANJALI COLLEGE OF ENGINEERING AND TECHNOLOGY shall be the Competent Authority regarding the imposition of penalty and quantum of the penalty and his decision shall be final.